

31. Grammar and Composition Skills

PROPOSED SKILL ENHANCEMENT COURSE FOR DEPARTMENT OF ENGLISH, RAJIV GANDHI MEMORIAL COLLEGE

Course objectives: The objectives of the course are to expose the students to the basic that they require in their day-to-day academic setting at the under graduate level, the grammar is introduced in context through the Text and further practices is providing through exercises. The course also helps students sharpen their reading and writing skills.

Course Outcome: The Course outcome of the English Grammar and Composition are as follows,

1. It helps the students produce grammatically correct English.
2. To develop writing skills for the academic work.
3. Exposes them to the variety of reading text
4. To give them in writing exercise.

Unit-1

Introduction to the basic grammar.

1. Tenses
2. Modals
3. Determiners, pronouns, and Noun phrases
4. Preposition, Adjectives and Adverbs
5. Verb structure
6. Word Formation
7. Conditional, clauses, question, Indirect speech
8. Sentences and variety of English

Unit 2 Reading

1. Prediction and Previewing skill.
2. Skimming skill
3. Reading for comprehension
5. Reading for details

Unit 3 Reading

1. Application Writing.
2. Precise writing
3. Comprehensive Test.
4. Letter writing.

Reference Book

1. A Higher English Grammar and Composition by P.K. Dey Sarkar

- 2. Good English Grammar and Composition by Assam publishing company
- 3.Modern English Grammar by Assam Publishing Company

Syllabus 2

DEPARTMENT OF ENGLISH

GRAMMAR AND COMPOSITION SKILLS

CREDITS- 2

TOTAL MARKS- 100

By- Ratnapith College

COURSE OBJECTIVES- English grammar is an essential component of competitive exams, as it tests the candidates’ understanding of the language and their ability to communicate effectively. The course aims to help participants develop their English language skills, particularly those planning to appear for competitive exams that test their English language abilities. During a span of 90 days, students will be exposed to material that facilitates aspects of grammar, writing and vocabulary.

UNIT-1: Grammar- Basics of tenses, speech and English Spotting Errors, prepositions

UNIT-2: Sentence Completion / Rearrangement

UNIT-3: Reading comprehension.

UNIT-4: Vocabulary- Foreign Expressions Idioms and Phrases, antonyms & synonyms

UNIT-5 Letter Writing (Formal and Informal), Precis/ Essay writing, Story Writing

SUGGESTED READINGS

- 1. F T Wood: A Remedial English Grammar for Foreign Students. (Macmillan)
- 2. R.P.Bhatnagar and Rajul Bhargava: English for Competitive Examinations (Macmillan)
