



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

MADHAB CHOUDHURY COLLEGE, BARPETA

**MADHAB CHOUDHURY COLLEGE, BARPETA P.O. AND P.S. - BARPETA
DISTRICT- BARPETA**

781301

www.mccollege.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Madhab Choudhury College, Barpeta is a premier higher education institution at the headquarter town of Barpeta District, Assam. It was established on 14th July, 1939 in the undivided Assam during Pre-Independence period. It was the fourth oldest college of Assam. Situated in one of the prominent place of Neo-Vaishnavite Culture and tradition at Barpeta, Madhab Choudhury College caters the needs of higher education as well as alleviates the socio-economic conditions of the larger locality. Though this college is located in an urban surrounding, most of its learners/ students hail from interior rural areas. It exists in the western part of Barpeta District at a distance of approximately 16 Kms from the National Highway 31 that connects Barpeta District Headquarter to Guwahati, the capital city of Assam as well as the gateway of North- East region of India.

Madhab Choudhury College, Barpeta was established with the objective of providing quality higher education at an affordable cost to the marginalized section of the locality. Apart from running normal classes during day shift, night shift also was made operationalized for the benefit of the excluded students who were not in a position to pursue higher education due to their personal obstacles. Since its humble beginning tin 1939, the college has grown into a leading higher educational institution with its sprawling campus and infrastructure to accommodate around 1800 in undergraduate level in both arts and Science Stream and post- graduate students in two departments- Assamese (M.I.L) and Botany.

Madhab Choudhury College, Barpeta is a co- educational institution which is permanently affiliated to Gauhati University. The college has been included under sections 2(f) and 12(b) as per the UGC Act, 1956. This college is offering 14 honours programmes- BA Honours in Assamese, Anthropology, Economics, Education, English, Geography, History, Philosophy and Political Science and B.Sc. Honours in Botany, Chemistry, Mathematics, Physics, Zoology. Currently, it has add-on- course on Beauty and wellness, Organic farming and Bee-keeping. It has Distance Education Centre and Community College as part of its Academic Extension initiative.

Vision

Pursuing educational excellence, character building, and overall development of personal and creating responsible citizen

Mission

To increase an intellectual and ethical wealth of learners.

To promote democratic and positive attitude of the students

To promote advancement of knowledge through teaching, research and dissemination.

To increase leadership qualities amongst learner in order to provide devoted and dedicated citizens and human resource.

To shape desirable and favorable attitudes and develop skill of students for equipping them to face the challenges in all walks of life.

To imbibe values of equality, unity and justice.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Pre- designed vision and mission
- Well- designed perspective plan and policies
- Financial transparency and systematic documentation
- A clean, green and beautiful campus
- A growth in physical infrastructure according to academic growth
- Hostels for female and male students
- ICT tools in classroom.
- Along with traditional courses, emphasis is given to run Skill Development Courses.
- Increasing academic- flexibility
- E- resources accessible to students through literary
- Performance of students in University Exams and in Sports and Culture have been satisfactory
- A strong relationship with the neighborhood Communities due to collaborative extension works.
- Linkage established with reputed institutions and MoU signed to undertake collaborative works.
- Well- structured participatory and decentralized governance.
- E- governance in important areas.
- Co-operative and dedicated faculty members and non-teaching staff.
- Sound Alumni involvement and contribution

Institutional Weakness

- Scope of introducing self-financing course is limited due to the weak economic background of the majority of learners.
- Drop out among the students is visible.
- Non- availability of staff quarters.
- Lack of institutional transport facilities.
- Limited number of programme/ courses.
- Dependent heavily on Government funding.
- Infrastructural facilities of games and sports still beyond up to the mark.
- Consultancy services are not linked with income generation

Institutional Opportunity

- Dynamic work culture
- Peaceful environment and Co- operative neighborhood.
- Enthusiastic research environment.
- Large number of students are getting scholarship, freeships, financial support.

- Positive attitude towards students support
- Participation of stakeholders in various activities
- Additional Skill Programmes can be initiated.
- Rural and nearness gives much scope and research in socio-economic issues

Institutional Challenge

- To provide world class facilities to its learners in order to make them globally competent
- To improve programme completion rate.
- To upgrade sports facilities and other extracurricular aspects.
- Financial limitation in terms of fee collection.
- Irregular disbursement of funds by government agencies.
- To digitalise all the classrooms
- To improve computer proficiency of the non-teaching staff

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Madhab Choudhury College, Barpeta ensures effective delivery of curriculum by publishing prospectus, preparing academic calendar, class routines, teaching plans, conducting offline and online classes, tutorial, and remedial classes, by mentoring and monitoring the students and by conducting internal and end semester examinations. It adheres to the academic calendar for continuous internal evaluation, experiential and experimental learning, End Semester Examinations and for different events and programmes. College adopted online academic transactions during Covid-19 induced lockdown so that it can smoothly continue its academic and co-curricular activities as scheduled in the academic calendar. The faculties of the college are involved in activities related to curriculum development by developing syllabus of add-on courses, setting of question papers and assessment/ evaluation process of the UG/PG programs etc.

The college has effectively implemented the Choice Based Credit System (CBCS) in its UG and PG programs across all disciplines since 2019. Altogether 21 programs are offered by the college across all disciplines.

The curriculum of Madhab Choudhury College deals with cross cutting issues like gender, environment, human values, professional ethics etc. College has not only taken steps for imparting cross cutting issues in its classroom transactions, but also outside the classroom activities.

There are about 10 programs offering experiential /experimental learning, and a total of 1820 students have undertaken project works/ field trips/ internships etc. in the last five academic years. The college also offers certificate courses like Certificate Course in Bee Keeping, Certificate Course in Organic Farming, Advanced Diploma in Fish Breeding, Certificate in GIS and Remote Sensing etc.

The college also has a mechanism of obtaining feedback on the syllabus and its transactions from various stakeholders, and the feedback report and action taken reports are available on the website.

Teaching-learning and Evaluation

Madhab Choudhury College, Barpeta makes attempt to develop an interactive, innovative, fair and transparent teaching-learning and evaluation process. Inclusive and holistic view of education guides the teaching-learning process of this institution.

The College adheres the guidelines of Gauhati University, UGC, Government of Assam and Govt. of India for Student's enrolment maintaining proper reservation norms.

As per the latest completed academic year, 63 numbers of full time faculty members are engaged in teaching 1681 enrolled students with a healthy cumulative student teacher ratio of 26:1.

The Institution intends to make consistent efforts to apply Information and Communication Technology (ICT) in the teaching learning process for the common benefit of the student and teachers community which is expected to improve teaching capabilities of all the Faculty members. The College is in the process of installing information technology equipments in all the classroom and laboratories so that students as well as the teachers can avail maximum digital facilities. Some classrooms, Seminar cum Conference Halls are digitally well-equipped. A good number of academic activities like Field Trip, Educational Excursion, and Project Report preparation are conducted through the application of ICT.

The Teachers of this institution are highly qualified and in their academic endeavours, forward looking approach and understanding is always reflected. As per the latest information, 64.72% of the Faculty members are qualified as Ph.D/NET/SLET which suggest inclusive research environment of the college.

This institution aptly responds to the regulation framed by Gauhati University in conducting examinations and evaluating answerscripts in a fair and transparent manner. For resolving any internal/external examination related grievances placed by the students, a transparent and prompt system is adopted.

Programme Outcomes (POs) and Course Outcome (COs) are displayed in the College Website which helps all the stakeholders to know about the outcomes in details. The feedback system on several aspects like Curriculum, teaching, ICT, Library service, grievance redress etc. has been introduced and are regularly assessed and actions are taken accordingly. We sincerely believe that the responsive orientation of the Teaching Learning Process has been continuously helping in the acceleration of PO and CO of the College.

Research, Innovations and Extension

Madhab Choudhury College, Barpeta has received a few grants from UGC for major as well as minor projects during the last few years. A total amount of 10.52 lakhs has been awarded to the college in the last five years.

In the last five years, a total of 86 seminars, conferences and workshops have been organized by various departments of the college on miscellaneous topics. The faculty members have also published their research findings in a number of national and international journals of repute. In the last five years, a total of 45 publications have been published in journals notified on UGC CARE-list. During this period, teachers of the college have also published books and chapters in edited volumes, and in national/ international conference proceedings. Total number of such publications is 22.

The college has also carried out many extension activities in the last five years. These activities have been carried out mainly by National Service Scheme (NSS), National Cadet Corps (NCC), the Red Ribbon Club and other such units of the college. It strives to instil a sense of social service and responsibility towards others in

the students through these processes. Various department of the college has also undertaken extension activities in the form of field-trips, talks, seminars etc. These are in the form of field trips, talks, seminars, workshops and various other activities. It is mentionable at this juncture that the college has also adopted a village Nasatra (Patbaushi), Barpeta and regularly monitors the overall development of the village.

For its extension activities, Madhab Choudhury College has been appreciated by various neighbouring societies recognizing its contribution towards the welfare of these communities. In addition to that, many individual works by the faculties and students of the college have also been successful in earning accolades for their community service. Overall, during the last five years, the college has undertaken 52 extension programs.

The number of MoUs, collaborations/linkages have been undertaken by Madhab Choudhury College during the last five years are:

Field Trips- 34

MoUs-11

Industry-Academia Meet-1

On-the job training-1

Faculty Exchange Program-1

Infrastructure and Learning Resources

Established in a geographically remote location Barpeta (Assam), with the sole and holy purpose of serving the native communities with quality higher education; Madhab Choudhury College is constantly working on attaining its capacity. Those include physical infrastructure to provide a congenial and stimulating learning experience; IT facilities to reach out and look for the endless knowledge available in the form of e-contents; facilities for sports and co-curricular activities.

The college is making constant endeavor to improve upon the quantity and quality of its physical infrastructure. Currently, the institute has 15 departments with designated staff rooms and classrooms as well as laboratory facilities wherever necessary. Some of the classrooms are equipped with modern ICT facilities. For a complete cognitive development of the students, sports and co-curricular activities are most essential in an educational institution. Madhab Choudhury College constantly encourages the students to engage themselves in such achievements. To inculcate such sports and co-curricular activities, the college is privileged to have designated spaces which includes play-ground, volleyball court, basketball court, seminar hall, auditorium, open stage etc. Amenities viz. hostels, canteen, students' and teachers' common rooms, drinking water facilities etc are available.

One of the key assets of this institute is the Kameswar Das Library. The Library hosts a rich and constantly updated collection of text-books, reference books, journals and periodicals of relevant topics, newspapers, rare books and encyclopedias.

IT facilities are available in the college premises. Wi-Fi and LAN sourced internet connectivity are available for academic and official uses.

Student Support and Progression

Madhab Choudhury College in its last five years has accommodated its students with various student support programmes and with the support the students have progressed in different fields, may it be job related or cultural and sports related activities. In addition to the Government freeships and scholarships offered to the students, the College Barpeta offers an institutional scholarship named as MC College Merit Scholarship Test. 51.1% of the students received government scholarships and freeships in the last assessed 5 years. The college provides an active grievance redressal mechanism for students that assists them in seeking justice for complaints, including those involving sexual harassment and ragging, in addition to financial support. The college is also periodically involved in accommodating various Capacity building and Skill Enhancement activities like soft skills, language skills and life skills like Yoga, health and hygiene etc. Along with these capacity building activities the institute also tries to make the students participate and involved in various Career Counselling Programmes where the students get trained by various resource persons from different fields which is held periodically. A satisfactory number of outgoing students have got placement in various government and non-government sectors and some of the students have also progressed by enrolling themselves in various higher institutions. A number of sports and cultural events have been held at Madhab Choudhury College Barpeta and some students of the college have also outperformed themselves in various Universities, state, national and international level competitions during the last five years.

Governance, Leadership and Management

The college strives to fulfill the vision of those noble souls who established the college under public initiatives, hence endeavored to fulfill the objectives of the vision of the college, which is to empower the rural masses, through missions like imparting of quality education by way of strengthening the teaching-learning process, creation good institutional infrastructure, and imparting of entrepreneurial and life skills.

The visions could be realized through good governance. As a provincialised college of the Assam government, we follow fair governance as per the policies of the government in matters of college administration. UGC regulations and RUSA guidelines are also followed. For conduct of examination and evaluations, the affiliating Gauhati University guidelines are followed.

The governing Body of the college is the highest decision making body at the college level and Principal is its Member Secretary. The college has participated in NIRF and ARIIA in order to set benchmarks in quality. The college has adopted e-governance policy in all aspects of the college administration.

The college received grants from UGC, RUSA and government of Assam. The college maintains finance and accounts systematically and conducts audits regularly as per govt. rules. All transactions are strictly made as per govt. rules and funding agencies The College has undertaken rigorous academic activities for faculty and student empowerment.

Community centric activities were conducted through NSS and various wings of the college. The college follows outcome based learning and always tries to ensure learning outcome of the students. Collaborative activities were taken up through signing of MOUs. To enhance employability of the students, initiatives in entrepreneurship and skilling were taken.

The college prepared a Perspective plan for the period 2016-2021, converted into yearly strategic plans and

implemented through decentralization of governance and participative management. These activities were undertaken through due approval of the college Governing Body. The College has a well structured IQAC that ensures internal quality of the college through various initiatives round the year. The leadership of the college encourages all and believes in working as a team to achieve the desired objectives.

Institutional Values and Best Practices

Madhab Choudhury College, Barpeta always tries to maintain gender equity in the campus. For safety and security purpose, the college is well equipped with CCTV, security personal, separate boys' and girls' common room, internal complaint committee, anti- ragging committee etc. The college also has a women's cell which organizes various counselling and orientation programme for promoting gender equity among the college students and other stakeholders. The College also celebrates and organizes different events and festivals in commemoration with important days in regular basis.

Alternate source of energy is generated in the form of solar panel, wheeling to the grid technology as well as encourages usage of low electricity consumed appliances inside the college campus. Furthermore, the college has a robust waste management system for proper disposal of both bio-degradable and non-degradable waste materials through vermicompost unit and separate dustbins.

The college organizes plantation and cleanliness drive inside and beyond the campus on regular basis. Apart from this, there has been restricted entry of automobiles and provision of pedestrian-friendly pathways etc. as green campus initiatives. Different audits like Green Audit, Energy Audit and Environment Audit are performed timely to monitor the quality of environment. The college is also equipped with ramps, rails, washroom, braille map etc. for physically disabled persons.

An inclusive environment is also maintained in the college campus for promoting tolerance and harmony towards cultural, regional, socio-economic diversities by celebrating/organizing a good number of events and festivals on regular basis.

The College has developed two best practices entitled "Development of awareness of the protection of the environment among the students and public" and "The use of Information and Communication Technology (ICT) in the teaching learning process" with an aim to make the public and students aware of environmental issue and make them fit with digital world.

The College has its uniqueness for its locality in Barpeta- a place rich with Satriya Culture. The college tries to always focus to lift up this culture among others by organizing workshops, competitions, lectures etc. The college is also proud to have a museum containing artifacts and different articles associated with Satriya culture.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MADHAB CHOUDHURY COLLEGE, BARPETA
Address	Madhab Choudhury College, Barpeta P.O. and P.S. - Barpeta District- Barpeta
City	BARPETA
State	Assam
Pin	781301
Website	www.mccollege.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Prakash Sarma	03665-295001	9435024357	-	mccbarpeta@rediff mail.com
IQAC / CIQA coordinator	Abani Kumar Das	-	9435328335	-	dasabanikumar5@ gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Gauhati University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	03-03-1956	View Document
12B of UGC	03-03-1956	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Madhab Choudhury College, Barpeta P.O. and P.S. - Barpeta District- Barpeta	Urban	15.75	8836.8

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Anthropology	36	HSSLC	English,Assamese	100	92
UG	BSc,Anthropology	36	HSSLC	English	35	2
UG	BA,Assamese	36	HSSLC	Assamese	190	61
UG	BSc,Botany	36	HSSLC	English	185	76
UG	BCA,Computer Science	36	HSSLC	English	50	30
UG	BA,Education	36	HSSLC	English,Assamese	185	142
UG	BA,Economics	36	HSSLC	English,Assamese	190	19
UG	BA,English	36	HSSLC	English	190	0
UG	BA,Geography	36	HSSLC	English	100	20
UG	BSc,Geography	36	HSSLC	English	35	0
UG	BA,History	36	HSSLC	English,Assamese	190	34
UG	BA,Mathematics	36	HSSLC	English	150	28
UG	BSc,Mathematics	36	HSSLC	English	40	21
UG	BA,Philosophy	36	HSSLC	English,Assamese	190	65
UG	BSc,Physics	36	HSSLC	English	185	33
UG	BA,Political Science	36	HSSLC	English,Assamese	190	125
UG	BSc,Zoology	36	HSSLC	English	185	82
UG	BSc,Chemist	36	HSSLC	English	185	80

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PG	MA,Assamese	24	GRADUATION	Assamese	20	8
PG	MSc,Botany	24	GRADUATION	English	10	10
PG Diploma recognised by statutory authority including university	PG Diploma, Computer Science	12	GRADUATION	English	20	10

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				18				50			
Recruited	0	0	0	0	10	8	0	18	27	18	0	45
Yet to Recruit	0				0				5			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				32
Recruited	19	3	0	22
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	4	3	0	16	11	0	34
M.Phil.	0	0	0	0	0	0	2	2	0	4
PG	0	0	0	5	5	0	11	4	0	25
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	257	0	0	0	257
	Female	328	0	0	0	328
	Others	0	0	0	0	0
PG	Male	3	0	0	0	3
	Female	16	0	0	0	16
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	8	0	0	0	8
	Female	2	0	0	0	2
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	55	30	30	30
	Female	44	23	38	31
	Others	0	0	0	0
ST	Male	1	2	1	4
	Female	1	2	2	1
	Others	0	0	0	0
OBC	Male	15	13	16	26
	Female	38	17	33	34
	Others	0	0	0	0
General	Male	304	244	171	211
	Female	254	245	223	277
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		712	576	514	614

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>As an affiliated institute, the college follows regulations of the Undergraduate Choice Based Credit System (UGCBCS) framed by its parent university-Gauhati University. Limited options are available for attaining a holistic and multidisciplinary approach under existing rules stipulated by the parent university. However, the college has allowed a good number of choices and flexibility despite its infrastructural limitations and faculty constraints. • A student of UG Honours programme is allowed to choose Generic Elective (GE) Course and Skill Enhancement courses (SEC) from any discipline of choice irrespective of whether the student is from Arts stream or Science stream. For instance, a</p>
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	<p>Chemistry Honours student can opt a GE course from Economics. • A student of BA regular programme is allowed to choose his/her preferred subjects from 28 combinations and a student from BSc regular programme can choose his/her preferred subjects from 7 combinations. • NEP 2020 advocates changes in degree structure in most comprehensive way. The undergraduate degree will be of either 3- or 4-year duration, with multiple exit options within this period, with appropriate certifications. Our college has gone through the Four-Year Undergraduate Degree framework prepared by UGC and the modalities framed by the Govt. of Assam. Being an affiliated institute, we follow the rules and guidelines framed by our parent university. As and when the guidelines for FYUGD programmes will be implemented by our parent university, the college will introduce it immediately. • At present college has no curricula that includes credit-based courses and projects in the areas of community engagement and service, and value-based education. However, the college currently offers a four-credit course on Environmental Studies (EVS) as an Ability Enhancement Compulsory Course (AECC) for all students of BA, BSc undergraduate programmes. Although the college does not have a dedicated department to run the EVS course, faculties from all the existing departments from arts and science stream executes the role of teaching.</p>
2. Academic bank of credits (ABC):	<p>College has taken the following preliminary initiatives so that the students can reap the benefit of Academic Bank of Credits (ABC): • Students as well as the faculty members have been made aware of the benefit of having an account in ABC. • Students have been encouraged to open account in ABC portal (www.abc.gov.in). • A hyperlink of ABC URL, i.e., www.abc.gov.in has been created in our college website. • College has appointed the Nodal Officers for implementing ABC and they are working on the process of registering our college in the portal. However, as an affiliated college we are waiting for the steps to be taken by our parent university in this regard and we will fully comply with the rules framed by our parent university.</p>
3. Skill development:	<p>• All the academic departments offer Skill Enhancement Courses (SEC) for the students of BA, BSc Honours and Regular programmes under the</p>

	<p>ongoing CBCS curricula. Students of BA, BSc Honours programmes have to study one SEC course per semester in the third and fourth semester of the six-semester programme. Students of BA, BSc Regular programmes have to take one SEC course per semester starting from the third semester till the sixth semester. • In addition to the General Degree programmes, college runs a good number of Diploma and Certificate courses. Post Graduate Diploma in Computer Application (PGDCA) is run by Computer Science department is one such course. • College has a UGC recognized Community College which offer vocational courses that are a mixture of knowledge and skill components. • The college is proud of having a Finishing school which helps to develop soft skills among the students. For the school, the college is grateful for the funding received from RUSA. • The college regularly observes special days like National Science Day, Constitution day, etc to impart value based education in order to turn the students into conscious and responsible citizen.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>• The institute follows a bilingual medium of instruction (MOI). Classroom transaction is done intermittently in Assamese and English to provide learning support for student from both vernacular and English medium backgrounds. Assamese being the state language of communication, this offers a great opportunity for students from all parts of the community to get access to quality education. • Although, the college at present does not have any credit-based course on Indian knowledge system, it frequently organizes programmes to promote local vaishnavite art, music and culture taking advantage of its geographical location in the heart of a famous centre of vaishnavite culture.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>• Learning outcomes-based curriculum framework (LOCF) planning for education aims at imparting knowledge, understanding, skill, attitudes, and values to undergraduate students. The very first step in the implementation of OBE is the framing of Programme Outcome (PO)s, Programme Specific Outcome (PSO)s and Course Outcome (CO)s. Our college has framed the POs, PSOs and the COs for all the programmes with the involvement of all the academic departments. Attainment of these learning outcomes is the sole motivation of all teaching learning activities undertaken during a semester period.</p>

	<p>Although, syllabi of the courses have been designed by the Parent university, intense efforts are made by the faculties to implement the curriculum effectively for the attainment of the learning outcomes. Students are made aware of the outcomes through college website, or by the way of displaying at appropriate places. Teachers also inform the students about the outcomes during the first few days of a semester.</p>
6. Distance education/online education:	<ul style="list-style-type: none"> • Although the college does not have any distance education programme of its own, it acts as nodal centres of IDOL and KKHSOU. • In addition to the traditional black-board delivery mode during class-room transaction, our faculty members also use many ICT tools effectively for the teaching and learning: • Google meet: Online classes are held through Google meet. • Google classroom: Study materials are made accessible to students through Google classroom. • Microsoft power point: For certain classes, contents are delivered through power point presentation for which department has two LCD projectors. • Google forms: Google forms are used to conduct online tests, give, and collect home assignment, etc. • WhatsApp: Each class has a WhatsApp group through which class material, laboratory procedure, and other information is shared. This is also a platform for students to post questions to clear their doubt. • Few departments have interactive boards through which classroom transactions become more attractive and effective.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral literacy club (ELC) has been set up in the college dated on 21-01-2022.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The college has appointed the following faculty and students coordinators: i) Harihar Deka, Faculty coordinator ii) Mayukh Bhuyan, Student representative (6th Semester) iii) Roshanara Begum (4th Semester) Yes, it is representative in character
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of	One of the innovative programmes undertaken by the ELC are: i) Voters' Awareness Campaign; promotion of ethical voting; disabled person and senior citizens.

<p>students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Socially relevant initiatives are taken like awareness drives and participation in electoral processes.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The ELC has tried to introduce the students above 18 years of age to get their name registered in ECI's website of voters' registration. The portal for electoral registration has also been provided in the college website for the convenience of the students and other stakeholders</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1677	1728	1890	1869	1584
File Description		Document		
Institutional data in the prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 76

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
63	64	60	60	62

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
271.14	368.70	283.17	204.75	193.88

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Madhab Choudhury College, Barpeta is affiliated to Gauhati University. As an affiliating university, Gauhati University formulates the curriculum. The college does not have a free hand, so far, formulation of the curriculum is concerned. However, it has a mechanism in place to deliver the curriculum effectively.

At the beginning of an academic year the college prepares and publishes a **prospectus**. All information related to admission, programs offered, code of conduct, facilities provided etc. are available in the prospectus.

An annual **academic calendar** is prepared based on the academic schedule fixed by the affiliating University to implement the curriculum in an effective manner. As per the academic calendar, classes, field works, sessional examinations, and other routine activities are taken care of by the respective departments. Tentative dates for other programs such as freshmen social, college elections, college week etc. are also included in the academic calendar.

Orientation programs are conducted by the departments; wherein newly admitted students are informed about the programs, courses, facilities, rules and regulations etc.

The college has effectively implemented the **CBCS** in its UG and PG programs across all disciplines since 2019. Altogether 21 programs are offered by the college across all disciplines.

A central **class routine** is prepared for the entire college keeping in mind the requirements of all the various departments, tutorial, and practical classes. Departmental class routines are accordingly prepared based on the central routine.

Teaching plans are prepared by the faculty for timely completion of the course curriculum. Each faculty

records the progress of the course assigned to him/her in the department. During the Covid lockdown, the college started online classes and demonstrations using Google Meet, Google classroom, Zoom etc. Classroom teaching is often supplemented with seminars, workshops, special lectures, educational tours, field trips etc. The students are also encouraged to write for wall magazines, prepare projects for science exhibitions etc. **Remedial classes** and **mentoring** is an integral part of the college curriculum.

An Internal Examination Committee is formed by the college to centrally supervise the sessional examination. A central routine for the sessional examination with the venues mentioned for each course is prepared by the committee. Apart from that, unit tests, online MCQ tests, home assignments, seminar presentations, group discussions, board presentations etc. are taken care of by the respective departments. Most of the departments has the facility of taking feedbacks from the students regarding the delivery of their respective courses. There are also provisions of re-checking of answer sheets, and grievances regarding marks are also addressed. The internal marks are also available in the respective departments' website. The college encourages faculty members to attend **Orientation Programs, Refresher Courses, Faculty Development Programs** and many as such for acquiring necessary knowledge and skill for smooth delivery of the curriculum.

Teachers of the institution also participate in following activities such as **setting of question papers** for UG/PG programs, member of **Academic council/BoS of Affiliating University, Design and Development of Curriculum** for Add on/ certificate/ Diploma Courses, and **assessment /evaluation** process of the affiliating University.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 5

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 0.79

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
44	0	0	4	21

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum****Response:**

The course papers imparted by the college in the undergraduate and post graduate programs reflect upon varied issues related to gender, environment and sustainability, human values and ethics. Political Science offers courses such as 'Youth Building', 'Human Rights', 'Women, Power, and Politics' etc. Anthropology offers papers such as 'Human Ecology and Cultural Dimensions', 'Anthropology of Religion, Politics and Economy' etc., while Education offers courses like 'Psychology of Adolescents', 'Developmental Psychology', 'Human Rights Education', and 'Mental Health and Education'. Philosophy offers a paper on 'Ethics'. While Geography offers a unique course on 'Environmental Geography and Resource Management', Botany offers a wide range of papers such as 'Ecology, Environment and Resource Management', 'Plant Ecology and Forest Management' etc. Moreover, in the newly introduced CBCS course, Environmental Studies is a compulsory course for all students across various disciplines.

Apart from theoretical courses, the NCC, NSS, Red Ribbon Cell, Bharat Scouts and Guide, Eco Club, English Club, Women's Cell etc. of the college periodically organizes various programs related to **gender sensitisation, environmental awareness, human values and ethics, health and hygiene, social responsibility** etc. The students and teachers are actively involved in various programs and activities such as:

Environment and Sustainability: The Eco Club, Environment Cell, along with the NSS and other bodies regularly organizes various programs to promote environmental awareness, and also bring about an environmental consciousness among students through plantation programs, cleaning of the campus, bird watching activities, documentation of flora within the campus, water conservation, rainwater etc. are some of the activities conducted. The institution yearly celebrates 'World Environment Day', 'World Water Day', 'World Day for the Preservation of the Ozone Layer', 'World Animal Day', 'Waste Management Week', 'World Wildlife Day' etc.

A popular talk on “Environment and Human Kind” was organized where renowned environmental activist **Jadav** was invited as the chief speaker on 29th Nov, 2019. Seminars and topics are regularly organized such as a talk on “Curse to human kind”, “Effect of plastics on environment and wildlife”, “Harnessing Bio-diversity for Social e North east India”, “Wetlands and Water Conservation” etc.

Human Values and Professional Ethics: The NSS, NCC, Red Ribbon Club, Scouts and Guides, Students’ Union are routinely engaged in activities such as International Yoga Day, Flood Relief Distribution programs, Gandhi Ja Training program on Leadership Quality, Blood donation programs, Awareness camps of AIDS e

Gender Issues: The institution ensures that no one faces gender discrimination within its premises. There are co Internal Complaints Committee, Grievance Redressal Cell etc. to address various issues encountered by students. T annually celebrates International Women’s Day by organizing health camps for women and children, and various rights etc. Within the college premises, certain programs are held such as, “Talk on Cyber Crime and Use of Soci Service Camp”, “The Necessity, Significance, and the Impact of Physical Fitness and self -defense amongst the world” etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 38.46

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 645

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 74.21

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
614	514	576	712	634

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
820	820	820	820	830

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 26.77

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
105	113	75	96	122

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
382	382	382	382	381

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 26.62

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

The institution is attentive towards the implementation of ICT in experiential learning, participative learning and problem solving methodologies.

- Most of the classrooms are equipped with LCD projectors which are actively used by the teachers. This assist the teaching-learning process in becoming more visual, smoother, more comprehensible, less time-consuming, and easier to get by hearts for learners. Its implementation is bipartite in function- one is to make the students familiar with e learning, and the other is to reduce the use of chalk and black boards and papers; thereby reducing the toxic waste/dust generation in the classroom.
- Other form of advanced technologies such as digital interactive board, educational websites, YouTube videos, e-books, e-Journals, Google classroom, Google meet, Google forms are used by many teachers that incorporates ICT in effective delivery of teaching learning practices.
- The Central Library named as Kameswar Das Library, is a well-equipped, modern ICT facilities with thousands of text books and reference books along with encyclopedias, dictionaries, rare books, periodicals and research journals. Earlier network version of the SOUL-1.0 has been installed in the library which is upgraded now to SOUL-2.0 in the year 2020 which is very effective in assessing recent teaching learning materials for both teachers and students.
- Various academic departments conduct Webinars and lecture series in online video conferencing mode with the active participation of students to impart subject specific knowledge in addition to

their prescribed curriculum.

- The students are asked to appear in the departmental seminar with a power point presentation using the ICT facilities. Moreover, the peer teaching programme organised by many department is also conducted using ICT which is a direct indication of student participation in effective teaching leaning process.
- Teachers use social media platforms such as Facebook (M.C. College page), Twitter, WhatsApp and Telegram to get linked with the students individually and collectively beyond the classroom for giving additional information and support to students.
- The student attendance process which is completely made online through the mcollege application available in the Google play store helps in enhancing learning experiences. This practice provides assistance to both the teachers and students to keep an eye on their monthly attendance record and percentage of course completed to a certain time period. This application is also employed to accumulate feedback of each teacher at the end of each academic session.
- The college has a dynamic website containing individual web page for each academic departments where students can be acquainted with updated syllabus, previous years question papers, internal assessment related data, and departmental notifications. The Website has a separate online education portal where students can ask for class notes and submit assignment directly to any teacher. This process is very effective in eliminating the human interface for ease of information accessibility by students.

The IQAC believes that the ability to prepare the lectures, presentation and query answering process gets improved among the students when ICT is used in the teaching, learning and evaluation process.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 90.88

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
68	68	68	68	68

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 65.05

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
45	44	40	36	36

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Internal assessment is a continuous and vital process throughout the semester in which the student performance and progress is constantly monitored. Twenty percentages of the total marks in each paper is for internal assessment as per the rules framed by the University. The college is bound to follow the rules and regulations of the University regarding both the internal and external assessment system. The breakup of Internal Assessment as prescribed by the University is as follows:

10% through Sessional Examinations;

6% through Assignments, Projects and Presentations;

4% through Attendance

As part of ensuring the transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester is displayed on the notice board well ahead the commencement of external examination. The college however takes utmost care in making the internal and external assessment system highly transparent, error-free and student friendly through a time bound and efficient grievance redressal system so that no grievance is left untouched or unattended.

- The college authority constitutes two examination boards, one for internal examination and one for external examination in every semester which undertakes necessary measures to ensure objectivity and transparency in the process. These boards are very dynamic in every aspect with regard to exams and they are ever ready to provide any information/assistance on time to avoid any situation leading to a grievance in the first place.
- Both the internal and external examination related works of the college is an example of work decentralization at the academic level. Although the Principal acts as the officer in charge of the examination, one senior faculty has been appointed as “*Academic in charge*” to carry out all the examination related works and coordinate with the parent University for minimizing any kind of discrepancy.
- As an important step towards transparency of evaluation, the marked answer scripts of internal examinations are given to the students so that they can verify them and request for correction, if required. Any grievance occurring in this stage is directly taken care of on the spot by the concerned teacher and the changes were approved by the HoD.
- It is obvious that maximum grievance related issues are raised when the parent University declares semester end results. Once the students find out the irregularities in their mark sheets, they are advised to report it to the HoD of the respective academic departments. The HoD will verify the genuineness of the concern issue and address it accordingly. If the grievance cannot be solved at the department level, the HoD provides a provision for students to submit an appeal for re-evaluation of the answer scripts upon which he/she has raised the grievance.
- The re-evaluation form is made available to the students by the academic in charge and it is forwarded to the parent university by the college with an application seeking smooth redressal of the grievance.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

Programme Outcomes (POs) and Course Outcomes (COs) for all programmes are stated and displayed on the institutional website for teachers, students and other stakeholders in order to generate awareness and collect structured feedback on it. The comprehensive and continuous evaluation methods employed by the college to evaluate the attainments are-

- Classroom interaction is used as initial parameter for assessing students. The nature of communication skill and interaction response received from the students allows the teachers to determine whether the students are getting benefitted from the COs, and POs or not.
- Internal assessment can be considered as a primary tool for measuring the attainment since it gives us an early indication of the impact of programme or course the students were being taught. This type of assessment consists of assignment submission, written test, surprise test, attendance, as well as more innovative and flexible assessing tools such as group discussions and seminar presentation. This practice allows the faculty members to assess the students having diverse attitude and learning pace in a common platforms.
- The performance of students in the end semester examination conducted by Gauhati University is regarded as a direct evaluation methodology for objective and quantitative evaluation of attainment of the outcomes.
- When the faculty members sense that the outcome of their respective course is far from reality or they are getting some trouble in fulfilling this activity, they raise the issues in the common platforms such as academic committee meeting or syllabus committee meeting of parent university and it is often being rectified to some extent.
- Peer teaching, remedial classes, career counselling, coaching for competitive examinations, student mentoring were conducted to mitigate all the relevant shortcomings of these parameters prescribed for attaining COs, and POs.
- One of the most important parameter for attaining the COs, and POs is to keep an eye on the record of student progression to higher studies preferably in IITs and central/State Universities. The academic departments are advised to maintain the data regarding student progression to assess the outcomes on a yearly basis.
- The IQAC recommends that the attainment of the outcomes can be also be obtained through the various activities and achievements of students in both co-curricular and extracurricular activities including research activities which may or may not fall in their academic curriculum prescribed by the parent university.
- To attain the outcomes, the academic departments go through some academic processes such as project preparation, field study, cultural competitions, laboratory visit, outreach programmes, celebration of various days of national importance, awareness drives, plantation drives, NSS/NCC/Scouts and Guides activities etc.

In the recent feedback survey (2021-22) conducted by the IQAC regarding curricular aspect where the students were asked about the clarity and relevance of the study material in attaining the prescribed outcomes. Here 40.6% responded as excellent, 34.4% responded as very good, 18.8% responded as good, and 6.3% responded as average.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 70.18

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
265	372	304	291	321

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
451	501	328	510	423

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.38

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 10.52

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	2.52	8

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

No significant information regarding creating ecosystem for innovations and has initiatives for creation and transfer of knowledge is available for the college

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 41

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	7	6	4	6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.36

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
20	3	2	1	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.29

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	5	1	1	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Catering to the needs of the community and working for its uplift has always been a priority for Madhab Choudhury College. The college in its eight decades of existence, the student, teaching and non-teaching communities of the college have endeavored to create an environment where extension activities lead to betterment not only for the communities but also for the students. Various cells like National Service Scheme (NSS), National Cadet Corps (NCC), and Red Ribbon Club, have worked extensively for the holistic development of both students and nearby communities. In addition to these, the college also has an Environment Cell, Community Health Cell, Community Extension Cell, Health Care Cell, Women's Cell, Teachers Unit, and Students' Union which have worked dedicatedly towards community development works. Various community works like plantation drives, Swachhta Abhijan, Health Camps, special camps, cultural rallies, popular talks, etc. are organized on a regular basis to sensitize the students and the neighbourhood communities on important issues. To make them aware of various topics and subjects of historical, cultural, national and regional importance various days of importance like National Voter's Day, International Women's Day, Earth Day, International Language Day, Gandhi Jayanti etc. are observed. For the benefit of the community, the college also has various offers like fish-breeding, organic farming, bee-keeping and apiculture under the aegis of community college. A beauty and wellness course is also run by the college to cater to students in the field of skill development. The college also has provisions for student exchange programmes where students from neighbouring schools, colleges and non-institutional organizations visit the college. Some special classes are also arranged during these visits where the visiting students get a chance to interact with the faculties of the college and vice versa. Similarly, students of the college also visit neighbouring schools and colleges and interact with the students and faculties of these institutions. Moreover, field trips and excursions to places of historical, and cultural importance are also organized on a regular basis for students to become aware of the world and in the process become sensitized towards their neighbouring areas and local communities.

A list of the various extension activities undertaken by the college on a regular basis are:

1. Cleanliness Drive of the college campus and its adjoining areas,
2. Popular talks on various issues and topics of importance,
3. Observance of days of historical and cultural importance,
4. Free Health Check-up Camps,
5. Awareness programs on air, water and soil pollution,
6. Students exchange programs from different neighbouring schools and colleges,
7. Waste Disposal and Renewal Awareness Programs,
8. Distribution of miscellaneous items to flood victims, victims of calamities and also anyone in need,
9. Human Rights and Gender Equality Awareness Programmes,
10. Film Screenings, Street Plays and Dramas on Social Issues,
11. Faculty Outreach Programs,
12. Orientation Programmes on various competitive exams and job opportunities,
13. Skill Development Programs,
14. Livelihood enhancement Programs,
15. *Earn while you Learn* Initiative,
16. Book Fairs, Science Fairs and Exhibitions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

True success of an educational institute is always measured by the fact that how well the institution is able to uplift its surrounding communities and areas in different aspects. In that field, extension activities undertaken by an institution play a pivotal role. The college has been involved in various extension activities throughout the years and has received various awards, accolades and appreciation for its services. To cite a few examples, the college has taken Nasatra (Patbaushi), Barpeta as an adopted village and has undertaken various activities for the welfare of the village from time to time. On the 7th and 8th of July 2018, a special summer camp was undertaken as a joint venture of NSS, Red Ribbon Club and Bharat Scouts and Guides, Madhab Choudhury College unit. In this camp, various activities like the construction of a toilet for women, the construction of fencing in the primary school of the village, the plantation of various saplings, and the organization of a health camp for children and women were undertaken. Similarly, the NSS unit of the college regularly organizes Swachhta Abhijan (cleanliness drives) at various places in Barpeta. It has received appreciation from the management committee of Patbaushi Satra, Barpeta for the cleanliness drive it organized in the year 2018. Similarly, the 299 No. Patbaushi Balika Vidyalaya, Patbaushi, Barpeta has also appreciated the health check-up camp organized by the college in the same year. Furthermore, the Assam Science Society, Barpeta has also appreciated Madhab Choudhury College for organizing Rural Science Fair, 2022 at Tapa High School, Tapa from 26th April 2022 to 27th April 2022. The regular cooperation that the college has offered to the Science Society in its various community service programs has been appreciated by the society with the hope of such endeavours and works even in the future. Even on the personal front, many teachers have been appreciated for the services rendered as resource persons. Mrs Archana Das of the Department of Physics and Dr Bipul Kumar Sarma of the Department of Mathematics received appreciation for their role as resource persons. No service to the community is ever complete without paying heed to that of nature. This motto is upheld in the excellent nature conservation work that has been done by Dr Jaydev Mandal, Assistant Professor, Department of Zoology. His contributions to the field of bird conservation have been appreciated by Balipara Foundation. The students have also earned many awards and recognition in the field of community service. Many students of the college have participated in quizzes, debates and other competitions organized by Red Ribbon Club, Nehru Yuva Kendra etc. for community awareness and won prizes in these competitions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 52

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	7	6	12	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 47

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The growing demand of quality education is the driving force for the college authority to constantly improve its academic, co-curricular and administrative facilities. The institute is located in a total land area of 47 bigha 3 katha 6 lessa protected with boundary wall. There exists a security point at the entrance of the college. It assists all who come to the college for different purposes to navigate to their proper destination. Well shaded parking spaces for bicycles and motor-cycles are available for the fraternity.

There are 49 classrooms to accommodate students belonging to 15 departments. A total of eleven classrooms are equipped with ICT facilities (fixed LCD projectors/ smart boards). Departments also have moveable LCD projectors. The seminar hall, conference hall and the digital classrooms are used to facilitate the necessary academic and co-curricular activities. Laboratory facilities of the college are available to conduct practical for various courses. Anthropology, Botany, Computer Science, Chemistry, Education, Geography, Mathematics, Physics and Zoology have separate individual laboratories. Computer laboratory facilities are available to be accessed by all.

The buildings are interconnected by roofed lanes for smooth day-to-day operation. For specially-abled commuters, ramps are in place for easy access to all the buildings.

The institute has a well-equipped, modern Library with separate book section and reading room areas assigned for student and teachers.

Common rooms are available for both genders. The college canteen provides delicious and hygienic food. The drinking water facilities, personal hygiene facilities (including toilet facility for specially-abled students) are maintained at regular intervals.

Hostel facilities for both the genders are available. The girls' hostel and boys' hostel have intake capacity of 94 and 45 boarders respectively. Both the hostels have common room, reading room, dining room and playground facilities. The warden's quarter is situated near the hostel for proper functioning of the system.

The institute provides adequate physical input to encourage the engagement of students in co-curricular activities. The college has a well-equipped auditorium and an open stage to promote the cultural activities. Outdoor sports facilities include a large playground with pavilion, Volleyball court, Badminton court and a Basketball court. The college playground also hosts district as well as state level sports events. It is also utilized in annual college week, inter-college competitions and other day-to-day practices. The Gymnasium has standard equipment, available to be used by both students and employees. Sports items are stored in a storeroom inside the college premises. Indoor game facilities like Chess, Carom, Ludo etc. are available for the students. One sports instructor is appointed by the college authority. One community Radio centre is located in the college premises. The institute also has its own Yoga centre. The NCC and NSS units of the college are very active to help in personality growth of the student community.

The administrative block of the college is a vital component. Dedicated counters are there for admission, fee collection, scholarship application etc. to provide a hassle-free environment for the students.

File Description	Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 11.36

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
14.5	27.08	42.18	32.55	33.83

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The Kameswar Das Library is one of the prime assets of Madhab Choudhury College. With a total carpet area of 6000 sq. ft, the Library is well partitioned into three sections *viz.* reading room, digital Library and book section. The Library provides access to text books, reference books, encyclopedias, dictionaries, rare books, periodicals, newspapers and research journals.

The Library follows Open Access System. It is partially-automated using Integrated Library Management System (ILMS) of the network version of SOUL-2.0 software. OPAC (Online Public Access Catalogue) service has been installed; readers can access books through this service using two computers installed within the Library. The Library has a digital Library section. Internet Service is provided *via* LAN and Wi-Fi connectivity which can be availed by both the students and teachers of the college. For the convenience of the students, the Library regularly organizes Orientation programs at the beginning of each academic session. The institute has subscription to INFLIBNET/NLIST. The e-resources can be accessed in house by

all students; and teachers have individually designated Login IDs.

The Library has a collection of 60,121 volume of books of which 24,051 are text books and 36,070 are reference books. A total of 27,136 titles are inclusive in this volume.

Newspapers from both regional languages and English are subscribed. The topics of subscribed periodicals range from literature, infotainment, science and health related and competitive exams relevant publications. Journals are subscribed regularly as per teacher's recommendation.

The list of current subscriptions includes:

Newspapers	The Assam Tribune, Dainik Asom, Aamar Asom, Asomiya Pratidin, Employment News.
Periodicals	Yojana-a development monthly, Gariyoshi (Assamese), Prantik (Assamese), India Today, Readers' Digest, Competition Affairs, GNRC Swasthya (Assamese), Careers 360.
Journals	<ol style="list-style-type: none"> 1. Vivek Bhaskar (Assamese) 2. Journal of Indian Council of Philosophical Research 3. Resonance (Journal of Science Education) 4. CERN Courier- International Journal of High Energy Physics 5. Arthshastra (Journal of Economics and Research) 6. Current Science 7. Oitijya-The Heritage 8. The Economic and Political Weekly (EPW) 9. North Eastern Geographer

Every year all the departments are given money to buy books for the Library as per curriculum demand. The total amounts paid per year for all the purchases and subscriptions are listed below (in INR Lakhs):

Year	Expenditure (in INR Lakhs)
2017-2018	5.21
2018-2019	1.79
2019-2020	1.97
2020-2021	2.55
2021-2022	1.56

The day-to-day Library usage are recorded in registers designated for students and teachers separately. The newspapers, periodicals and journals are kept in the reading room for convenience of the user.

The combined average per day footfall counts of the Library for each year are listed below:

Year	Footfall (Per day average)
2017-2018	12
2018-2019	45
2019-2020	45
2020-2021	17
2021-2022	45

File Description	Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The current state of IT facilities in Madhab Choudhury College is a result of continuous efforts to put together a digitalized system in place for smooth and convenient academic, informative and administrative functioning of the institute.

The computer science department has a fully equipped IT laboratory for hands on training for the relevant curriculum. All the departments have access to the common computer laboratory along with individually allotted computers for academic uses. The Language laboratory is operated by department of English, Mathematics and Economics. The GIS laboratory supervised by department of Geography is independently functional with added computer facilities. The institute also has a well-furnished conference room with video conferencing facility. The department of Chemistry and Botany are proud to have classrooms with smartboards installed. The existence of a well-equipped digital classroom in the college enhances the exposure of the students to recent teaching methods.

The college provides internet facilities with in-house access both via LAN and Wi-Fi connectivity. Both students and teachers can avail these facilities. The Library has one digital section where students can utilize the internet facilities. As per the certification of the service provider, the available bandwidth within the campus is more than 50 Mbps.

The college Library uses OPAC system and it is partially automated with software SOUL-2.0. The digital Library section provides easy access to internet to students and teachers for their academic purposes.

The college website contains all the necessary points, facts, figures and information required to navigate through academic, co-curricular and administrative details of the institute. In terms of upgrading IT services, the online portal of Madhab Choudhury College is by far the most successful endeavor. It was first launched in 2019. It is available both in desktop as well as mobile application format. The online

portal is accessible by the teaching staff, students and the administrative heads *via* registered accounts, and their individual accounts are password protected. The portal is used for admission process, for taking class attendance, for feedback, for uploading reading materials in all formats as well as for submission of leave applications of the teachers etc. The college has introduced Live-platform during the Covid-19 pandemic through Madhab Choudhury College online portal which is utilized by the teachers for teaching-learning purpose. The portal also provides data of student according to course, subject, semester and session. Cashless transaction system is adopted in the college in almost every prospect for digitalizing the financial operation.

An online Grievance redressal system exists in the college. It helps to maintain digitalized record of the complains and the anonymity of the complainant. The institute also has a semi-independent and paid service of Email IDs for the faculties. It is looking forward to host all of its members with independent IDs very soon. For now, the office, the principal, all the head of the departments, and faculty members are well connected *via* their individual Email IDs and designated WhatsApp groups for instant communication.

File Description	Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 23.62

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 71

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 6.26

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
11.5	3.52	30.57	20.69	16.42

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 39.31

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1001	1370	981	87	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 13.18

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
658	125	135	235	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 6.64

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
74	16	24	23	10

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
451	501	328	510	423

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 12

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	5	0	1	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 10

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
30	0	0	6	14

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of Madhab Choudhury College, Barpeta has been working as an integral part of the institution. The Alumni Association of the Madhab Choudhury College, Barpeta is named as "ALUMNI ASSOCIATION, MADHAB CHOUDHURY COLLEGE, BARPETA". The Association has received official registration under the Society Registration Act. XXI of 1860. The Alumni Association has actively cooperated in the different developmental works along with the academic activities of Madhab Choudhury College, Barpeta. Following are some of the significant works conducted by the Alumni Association of the Madhab Choudhury College, Barpeta.

- 1.The Alumni Association organizes its General and Executive Committee meetings within the campus.
- 2.The Alumni Association has provided extensive financial support during the Platinum Jubilee Celebration of the college in 2014.
- 3.The Association has helped in the publicity of the college.
- 4.The Association has actively participated in the different events (e.g seminar, talk, rally etc.) conducted by the institution.
- 5.The Association has constantly helped in the continuous evaluation and upgradation of the physical facilities of the campus as well as academic upliftment of the institution by submission of their Feedbacks. The head of the institution always considers the valuable views put forwarded by the Alumni Associations positively.
- 6.The Alumni Association has contributed Rs. 64,000.00 (sixty-four thousand) for the construction of the new college gate.
- 7.The Association has donated different second-hand books in the college library for the benefit of the students.
- 8.The Alumni Association has participated in the core committee meetings of the IQAC.
- 9.The members of the Alumni Association have participated in the different plantation drive conducted by the institution.
- 10.The Association has helped the college authority to make the campus ‘Plastic Free’.
- 11.The Association has helped the college authority in cleanliness drive conducted by the institution.
- 12.The members of the Alumni Association cooperate with the college authority in the upliftment of various sports activities.
- 13.The members of the Alumni Association has participated in the different cultural events organized by the institution.
- 14.The Alumni Association bring awareness among the students in the fields of ‘Cyber Crime’ by displaying the Awareness Sign Board’
- 15.The Alumni Association bring awareness among the students regarding the ‘Protection of Women from Domestic Violence’ by displaying the Awareness Sign Board.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Vision statement:

Pursuing educational excellence, character building, and overall development of personality and creating responsible citizens.

Mission statement:

- To increase the intellectual and ethical wealth of learners.
- To promote the democratic and positive attitude of the students.
- To promote the advancement of knowledge through teaching, research and dissemination.
- To increase leadership qualities amongst the learner to provide devoted and dedicated democratic citizens and human resources.
- To shape desirable and favorable attitudes and develop the skill of students for equipping them to face the challenges in all walks of life.
- To imbibe values of equity, unity and justice.

Nature of governance:

The college administration believes in the policy of ??????? ?????? ???????? (Taking all Together) and takes decisions in the most decentralized manner. To fulfill the institution's vision and mission, the Governing Body and Secretary, the Principal of the college work together with several other levels of college authorities to decide on and implement various institutional policies. The academic decision-making process involves the participation of many stakeholders, including the Student Union, elected representatives of students, the Alumni Association, and non-teaching staff.

Decentralization and participative management are employed by the institution, which results in group leadership and governance of democratic nature. The procedure described below is one reflection of these practices:

The college has a two-tier federal system in which academic departments administer their programs. Each department has a Departmental Advisory Committee (DAC), which includes all of the teachers, students, and advisors (if any) associated with that department. The highest decision-making body of the college in academic matters is the Academic Committee, chaired by the Principal and all the HODs as a member. Each member of the Academic Committee puts the views of DACs in the meetings of the College Academic Committee. The decision of this committee is deemed final in the following matters:

1. Finalizing dates of internal assessment of CBCS course.
2. Recommending the names of Assistant Officers in charge of the Examination Board, which

conducts all examinations of the college,

3. The members of the Admission Committee, which is in charge of the admission process of the college, are selected by the Academic Committee and appointed by the principal. It is undertaken transparently through the College admission portal <http://mccollegeonline.co.in/>. The college has switched to an online admissions process starting in 2018–19. It should be highlighted that the 2020-21 admissions were completed entirely online without a single student physically visiting the college in conformity with the Covid 19 Lockdown government instructions.
4. All other matters related to admissions, such as the Honours programme selection process, the prospectus, the college's academic calendar, and members of the publicity committee are also undertaken and finalized by the Academic Committee.
5. It also recommends any non-teaching members of the college be appointed to any committee, and the Principal appoints them accordingly.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The administrative setup includes distinct procedures and policies. Under the supervision of Gauhati University, the institution takes all the necessary actions related to the under graduate programmes. In addition to those set by the Directorate of Higher Education, Assam, the college abides by UGC rules and regulations. The principal is in charge of drawing and disbursing funds, and the governing body is the highest ranking component of the college administration. Under the direction of the principal, various committees and cells collaborate to develop management as a whole. The Principal and IQAC are in charge of the college's quality management.

Governing body:

The main decision making body of the college is constituted as per the guidelines of Directorate of Higher Education, Government of Assam. The GB has 13 members in total, with President Dr. Haladhar Dev Goswami coming from a prestigious educational background and serving a 5-year term. Along with two members from the teaching staff and one from non-teaching staff, the principal serves as the Governing body's secretary. The remaining members are representatives from various stakeholders.

Administrative setup:

The college administration is made up primarily of the G.B. President and Secretary. The college's

financial issues are all handled by the Principal/Secretary, who also carries out all GB resolved decisions. The IQAC team, along with the Department Heads, assists the Principal in distributing all administrative tasks.

IQAC:

The IQAC team, which is diligently led by the coordinator, strives to improve the college's excellence. It creates and executes policies for a variety of college activities and leads initiatives to improve the overall quality of the college.

Function of various bodies:

The decision-making process for the college involves a number of college committees as well. The evaluation of high-quality goods and materials is handled by the purchase committee. The college's construction projects are proposed and supervised by the construction committee. In the decision-making and execution process, the Teachers' Unit and the Student Union Body both play crucial roles.

Recruitment, Service rules and promotion procedures:

UGC guidelines are followed while recruiting faculty and state government regulations are followed for recruiting and promoting non-teaching staff. Service policies and procedures are adhered to in accordance with UGC guidelines and current State government regulations.

Perspective plan:

The college has a perspective plan prepared for five academic years 2017-18 to 2021-22. The perspective plan is the result of relentless discussions and suggestions from IQAC members, department heads, college students, and alumni. The seven NAAC assessment and evaluation criteria are taken into account when developing the plan. Some of the major plans are like modernizing classrooms, implementation of ICT in teaching and learning process, automation and up gradation of library, introduction of PG programmes and skill oriented courses, construction of new administrative block, etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The college has properly planned out welfare programmes in place for both the teaching personnel and the non-teaching workforce.

1. **Staff welfare fund:** The College has a financial welfare fund that helps bridge the financial aid gap between individual and the government. The fund provides low-interest loans, streamlines several paperwork procedures, and requires a small monthly contribution.
2. **Guest House:** The College includes a guest house with all the necessities and space for four persons to stay comfortably accommodating members of the teaching staff, support staff, or their peers.
3. **Medical aid:** The College has a health check-up centre for all the teaching, non-teaching staff and the students with all the essential medical resources, such as general physical examinations including weight, blood pressure, blood sugar, vaccination drives, etc.
4. **Gymnasium:** The College has a gym where everyone can exercise to maintain their physical fitness.
5. **Yoga and Meditation centre:** The College has a yoga and meditation room where teachers, non-teaching staff and students can unwind and pursue spiritual growth.
6. **Daycare centre:** A Day care facility is provided in the college campus for both teaching and non-teaching staff to provide care for their babies while being at work
7. **Canteen:** A G+1 building, linked to the College, houses a sizable canteen which is featured with restrooms and comfortable space for faculty, employees, and students.
8. **Praise for accomplishments:** All the staffs are consistently praised for their accomplishments and academic performance. The "Best Teacher of the Year" accolade is given to teachers based on their overall achievement.
9. **IT facility:** All departments have access to computers, printers, and the internet.
10. **Safe drinking water:** Safe drinking water is made available for all staff.
11. **Leave facility:** The staff members of the College are eligible for a variety of leaves, including study, duty, maternity, and child care leaves.
12. **Pension scheme:** All employees who hold permanent post are entitled for pensions from the Assam government.
13. The college hosts seminars and webinars to encourage teachers to present and engage in peer discussion of their research projects.
14. The College organizes FDPs, Workshops and Training programmes for its teaching and non-teaching staff.

The College follows the appraisal system of its employees based on the Government of Assam. An Annual confidential report (ACR) for both its teaching and non teaching staff is prepared and reported to

the Directorate of Higher education (DHE), Assam by the Principal. By keeping track of the regular actions of all the employees, the IQAC plays a crucial role in the appraisal system. The regular activities of the staff like punctuality in work place, spirit of obedience towards higher authorities, relationship with various working bodies of the institution, etc. are monitored regularly and recorded for the appraisal process. The students' feedback, which consists of 8 items including idea clarity, knowledge foundation, communication skill, regularity and punctuality, ICT skill, etc., is another part of the appraisal system. The rating scale has four categories: Not satisfactory, Good, Very Good, and Excellent.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.29

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	2	2	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 42.64

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
73	76	21	22	8

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
32	32	32	32	32

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)****Response:**

Madhab Choudhury College implements following strategies for the optimal utilization of resources:

Mobilization of Fund:

The College seeks financial assistance from the UGC, RUSA, State Government, and other government and non-government organizations in order to fund the construction, expansion, renovation, and repair of classrooms, laboratories, offices, hostels, common rooms, and other infrastructure. The College also mobilizes fund from various other non government bodies such as, alumni association, awards and prizes sponsored by former faculty members, contribution from present and former teachers, rents produced from external bodies for conducting competitive examinations, etc. The college also seeks for MPLAD grants for institutional growth and development. The college makes appeal to local organizations such as banks, corporations, and civic organizations in an effort to gain favorable support. The college additionally raises funds by selling its prospectus and newsletter. The Institution offers self-financing courses such the Department of Computer Science, which is entirely self-financed, the course in beauty and wellness and the vermicomposting unit, which sells the vermicompost to raise money for the college.

Process for resource mobilization:

Principal of the College with the authorization of G.B. writes to different funding agencies for liberal funding giving a clear outlines of developmental activities the institution wants to undertake. Different committees associated with developmental activities also offer valuable suggestion in this regard. But funds provided by agencies of the Government are the main source for the College.

Internal/External financial audit:

Madhab Choudhury College, Barpeta is proud of having a robust system of audit regarding its financial activities to maintain transparency and regularity. Everything related to financial activities like passbooks, cashbooks, and other supporting documents are minutely examined by internal and external audit process. Each and every purchase for the institution is made by a purchase committee constituted by the Governing Body. Members of the purchase committee come from teaching community of the college as well as the non-teaching community. For all the construction activities college has a construction committee. Its members are from college as well as from external technical agencies. The committee looks after the construction related activities and it also takes into account expenditure and audit related to construction inside the college campus.

For external audit, the college depends upon the Directorate of Audit Department of the Government of Assam. The department conducts the financial audit following Assam Accounts and Audit Act, 1930. The Department of Audit has completed the financial audit of the college from 1st April, 2015 to 31st March, 2018. The audit is submitted to the appropriate authority and the final report is awaited. The audit of the period from 1st April, 2018 to 31st March, 2022 is still going on. For internal audit, the college engages registered Chartered Accountants from time to time. External and internal audits are conducted and necessary Utilization Certificates (UC) is submitted to those agencies. Till now there is no adverse report submitted by the auditors regarding the financial system of the college. Minor objections made by the auditors are settled after presentation of required documents.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell of Madhab Choudhury College, Barpeta has been contributing prominently towards strategy building mechanism which ultimately helps in quality improvement of teaching-learning process.

The strategy mechanism adopted by IQAC in teaching learning activity of the college includes the following –

1. Preparation of **Prospectus** and **newsletter** annually.
2. The academic departments are instructed to prepare teaching plan and maintain daily **class record**

register against each faculty member. The departments are also directed to access **programme outcome** and **course content**.

3. The class routine committee is instructed to make “**General Class Routine**” for the smooth and fair conduct of the classes.
4. IQAC institutes “**Orientation Programme**” which is designed to make the students familiar with the course, programme, etc. At the outset of the academic session this exercise is undertaken.
5. Teachers are encouraged to use **ICT extensively** in order to make teaching learning process more viable and interactive.
6. All the academic departments conduct sessional examination, class tests, supervise test, etc. on regular basis. Students are also asked to prepare home assignments, seminar paper, as part of Internal Assessment work.
7. Academic Departments are instructed to engage students in different co-curricular activities such as class seminar, group discussion, tutorials, projects, field trips, micro teaching, etc.
8. Mentor – mentee exercise is undertaken by all the departments with the aim and objectives of advising students on their personal issues and concerns.
9. Remedial classes are taken up in the interest of slow learners.
10. Feedback from students, teachers, parents, and alumni are collected, assessed and action taken thereon accordingly.

During the pandemic – Covid period (2020-21), teaching – learning process of this college was not wholly interrupted. All the Faculty members of the department were in the practice of online teaching to students in large number participated in the online teaching – learning programme and students were benefitted by this exercise.

IQAC of this college undertakes various strategies as part of Quality enhancement process which is connected with learning outcome.

The examples of strategy development programme developed by IQAC are as follows –

1. Merit Scholarship Test (MST):

In an attempt to create a competitive spirit among students, the IQAC has introduced a scheme: “Merit Scholarship Test”. BA & B.Sc. first semester students are directed to appear in the said test. This scheme has yielded result because it has enthused an atmosphere of competition among the students.

2. Earn While You Learn (EWYL)

The IQAC has introduced a unique programme called “Earn While You Learn”. The objective of this programme is to foster a sense of economic empowerment among the student community. Students are expected to imbibe the sense of dignity of labour. Under this program, students are assigned specific college activities such as Book-keeping and organizational works, and providing help and guidance to the readers in the library. The students working under this scheme maintain their regular classes aside from their assigned duties. As a part of this scheme, they are provided with a enumeration.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

In order to promote gender equity and empowerment of women over the past five years, Madhab Choudhury College, Barpeta has undertaken several initiatives to create safe, secure and healthy atmosphere in the college campus. Such initiatives are:

1. Counselling and orientation: The Women's Cell of the college is an active organization and has organized a good number of events to promote awareness of Women's issues during 2017-2022. On International Women's Day, the Women's Cell has organized various lectures on women empowerment, equality as well as health hygiene. The cell has not only organized such programmes inside the college campus but also in nearby schools, jails etc. to create awareness among nearby citizens.

2. Facilities:

- Separate girls' and boys' hostel inside the college campus with concrete boundary wall.
- CCTV cameras are installed throughout the campus to ensure safety and security of the students and other staff members of the institute.
- Day care centre, separate wash rooms and toilets have also been provided for the female staff of the college.
- A well-equipped Girls' Common Room has been constructed with incineration machine to maintain hygiene among students.
- For safety and security purpose, the College has deputed both male and female security personnel.
- Madhab Choudhury College, Barpeta has following administrative bodies for handling issues regarding student grievance.

- The Anti-Ragging committee,
- Internal Complaints Committee,
- Grievance Redressal Cell etc.

1. Female representative in different committees: The college have the provision of including female representatives (both teachers and students) in administrative committees like admission committee, career counselling cell, examination board, code of conduct monitoring committee, campus monitoring committee, environment cell as well as in the NCC, NSS unit and Student Union Body of the college.

Madhab Choudhury College, Barpeta has been regularly celebrating various national and international commemorative days and organizes different events and festivals beyond or inside the college campus to enhance the internal quality of the students. During the period from 2017 to 2022 the institution organized

the following events-

1. To raise awareness about the importance and impact of yoga on the physical and mental health among the stakeholders, Madhab Choudhury College, Barpeta celebrated International Yoga Day on 21st June.
2. The Women's Cell has organized various lectures on women empowerment, equality as well as health hygiene in commemoration with International Women's Day.
3. The college organizes events and programmes in commemoration with national integration days and events to promote unity and national integrity. Some of the events includes Independence Day, Republic Day, Gandhi Jayanti, National Unity Day, surgical strike day etc.
4. To promote environment consciousness among the stakeholders, the college organizes various talks and competitions on World Environment Day, National Science Day, World water day, Technology Day, World Wildlife Day, World Wetlands Day etc.
5. World AIDS day is celebrated on 1st December.
6. UN International English Language Day is celebrated on 23rd April, 2022
7. International Family Day is celebrated on 14th May, 2022.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit

2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Madhab Choudhury College has celebrated and organized different programmes and events at both departmental and college level for the promotion of an inclusive environment in the college campus. The departments organize some events yearly aiming to maintain the harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Again, various units and societies including NSS, NCC, Student Union, Women's Cell, and Teachers' Unit organize different events by involving all the employees, faculties and students along with local communities regularly. Amongst them, cleanliness drive, plantation drive, awareness camp etc. are some notable events organized by various stakeholders of the college time to time. The college has adopted Nasatra (Patbaushi) village for understanding and promoting harmony among faculties and students towards cultural, regional, linguistic, communal socioeconomic and other diversities.

Few of such activities organized by the Madhab Choudhury College, Barpeta for promoting inclusive environment in the last five years are mentioned below-

Serial no	Programme	To promote
1	International Yoga Day	Health Awareness
2	Independence Day	Harmony
3	World Environment Day	Environmental Consciousness
4	Birth Anniversary of Sardar Vallabh Bhai Patel	Unity
5	Teacher's Day	Cultural Diversity
6	Gandhi Jayanti	Harmony
7	National Science Day	Educational Awareness
8	International Women's Day	Gender Sensetization
9	Satriya- Sanskriti Samaroh	Cultural and Regional Diversity
10	Republic Day	Unity
11	Saraswati puja	Cultural Diversity
12	International Mathematics Day	Educational Awareness

13	College Week Celebration	Cultural, regional, linguistic, communal socio-economic and other diversities
14	Celebration of Technology Day	Educational Awareness
15	International Family Day	Socio-economic Diversity
16	Tithi of Shri Shri Sankardev	Local cultural and traditional Diversity
17	English Language Day	Linguistic Diversity
18	Talk Series on “Traditional Belief System and Superstition”	Tolerance
19	Bihu Celebration	Cultural and Regional Diversity
20	Dandi March	Harmony and Tolerance
21	Adoption of Nasatra (Patbaushi) Village	Harmony and Tolerance, local cultural and traditional Diversity

Madhab Choudhury College, Barpeta also adopts various measures to make students and other stakeholders of the college concern about constitutional obligations, values, rights, duties, and responsibilities as a citizen. Students are included in different committees of the college to involve them in decision making process. The departments of the college designate class representative (CR) and departmental representative (DR) to promote leadership quality among the students. The college organizes student’s election every year with different portfolios and involve them in both academic and administrative process of the college.

Madhab Choudhury College celebrates International Women’s Day, Gandhi Jayanti, Independence Day, Republic Day, Voters Day, Environment Day, Dandi March etc. to sensitize students and other stakeholders towards constitutional rights and values.

Topics related to Fundamental Rights and Duties, Human Rights, Environmental issues, Gender Equality, Moral values, Ethics etc. which are included in the curriculum of different subjects taught with a vision to aware students with the concept of moral values, rights, duties and responsibilities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual

Response:

Best Practice - 1

Title: Development of awareness of the protection of the environment among the students and public.

Objective:

The main objective is to uplift the awareness of protection of the environment among the students and public and to make students environmental conscious citizens for a better future.

Context:

Protection of the environment is now the buzzword all over the world due to the emerging problem of environmental pollution. The state of Assam has been experiencing gradual increase in environmental degradation due to rapid industrialization and urbanization. The government has been continuously taking initiatives towards the restoration of the biodiversity. Madhab Choudhury College, Barpeta as an institution strives towards the development of that sense of responsibility towards the conservation of environment among the students and public.

Practice:

In order to inculcate awareness about the environmental protection, it is mandatory to all newly admitted students to submit a photograph of planting a tree at the time of admission. Persons of eminence in the field of environmental conservation like Padma Shree Jadhav Payeng, Prof. P. P. Baruah and Prof. A. K. Bhagabati have been invited to address the students and make them aware about it. Different departments of the college organize field trips to sanctuaries/ national parks so that students can have first-hand experience of biodiversity of Assam and organize lecture sessions in schools around Barpeta to inspire the school students. The college has developed a medicinal plant garden to familiarize the students with different important and endangered plant species. The pond of the college has developed as reservoir of different local fish species. In this regard, a fish-breeding centre has been established inside the campus. The college has installed solar panels on the campus to cater to energy needs. There is also a robust waste management system including one vermicompost unit inside the campus.

Evidence of Success:

The college feels that it is to a great extent successful in developing awareness about environmental protection among the students. As a result of it, we have a green campus with huge floral and faunal diversity. The campus is more or less single-use plastic free as students are aware of the evils of the use of single-use plastics. The existence of a proper waste management system including a functional vermicomposting unit creates a pollution-free environment inside the campus. The abundance of flowers and trees planted by stakeholders of the college inside the campus is also another success story of this practice. The installation of solar panels inside the campus has also reduced the use of conventional sources of energy.

Problems encountered and resources required:

1. The main problem faced by the college is to keep the campus free of single-use plastics after delivering repeated instructions to the students.
2. Saplings planted inside the campus are required to be taken more care and regular irrigation.
3. Maintenance of solar panels installed in the college is a costly affair.

Best Practices - 2

Title: The use of Information and Communication Technology (ICT) in the teaching- learning process.

Objective:

The contemporary era is an era of technology. The use of ICT is now-a-days imperative to make the teaching-learning process effective. The basic objective of adopting ICT in classrooms is to make the students prepared and confident in using information technology in their future studies.

Context:

Before the initiation of ICT, classroom teaching was done in the traditional way by delivering a lecture on the selected topic. It was more or less one-way traffic with hardly any participation from the students. It is felt that with the introduction of ICT, the classroom will be more interactive with the active participation of students. In order to make the students digitally aware the use of ICT in teaching-learning process has been encouraged.

Practice:

Madhab Choudhury College, has taken initiative to provide a congenial environment for the teachers and the students to make them familiarize with ICT and use it for the benefit of both. In this process, the department is provided with an LCD projector. While the teacher using it, the students were also taught to make PowerPoint presentations. During the COVID period, online classes were taken using the mode of ICT in different platforms. The college website has also been upgraded to facilitate students with all the required resources. The college has got a full-fledged digital classroom where the students can attend classes related to different software and skill-related topics. For the students of literature, screening of plays by different and renowned playwrights is also arranged in the digital classroom. Some classrooms of the college are also equipped with a digital blackboard.

Some of the imminent academic scholars has delivered their valuable lectures through ICT which cannot physically attend the college due to their busy schedule.

Evidence of Success:

As a result of initiating the use of ICT in the teaching-learning process, the teachers of the college are now familiar with using ICT and they are confident also. The students also get familiar with the use of technology in seminar presentations, project preparation etc. As there are mandatory presentations for the students slowly, they acquire confidence in using ICT. Computer literacy inside the college has been

enhanced in a big way with the use of ICT. The use of paper has been minimized in the college campus by the implementation of digital attendance and leave application system. All the academic and administrative notices are also circulated digitally.

Problems encountered and resources required:

1. In order to acquire instruments related to ICT huge fund is required. So, constraint of funds is another problem in introducing ICT adequately for all students.
2. The electrical connections in the old and heritage buildings of our college are not safe enough to use ICT.
3. It needs great amount of effort to cajole students/ teachers to use technology effectively as they are ingrained in the use of age-old method of teaching and learning.
4. Training programs needs to be organized regularly for both teachers and students in order to strengthen their technical knowledge.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness

Assam is the gateway to the Northeast region of India. As a state, Assam is culturally one of the richest states in India. Sattriya culture propagated by two great seers of Assam- Sri Sri Sankardev and Sri Sri Madhabdev contributes in a big way to its cultural richness. The Satras established by the two seers are the epicenter of Sattriya culture. Mahapurush Sri Sri Sankardev and Sri Sri Madhabdev passed a significant period of their lives in and around Barpeta and established several Satras. As a result of the existence of these Satras, Barpeta becomes the seat of Sattriya culture. People from all over Assam used to visit Barpeta to have a first-hand experience of that Sattriya heritage and culture. People of Barpeta also are proud to welcome people from all over India and abroad so that these very rich cultural heritages may have a world audience.

Madhab Choudhury College, which is situated at the heart of Barpeta town aims to play a big role in propagating and conserving Sattriya culture in Assam. In doing so it regularly organizes workshops and seminars related to Sattriya culture so that it may sensitize the students as well as the people about the importance and values of this particular genre of Indian culture. In general, Sattriya culture includes

Sattriya 'nritya', 'khol Vaidya' (a percussion instrument), 'borgeet', 'bhortal nritya' etc. In the year 2020-21, the college organized a six-day workshop and cultural conclave of items related to Sattriya culture to make the present generation of students aware of the rich cultural components of Barpeta. Experts from these fields were invited to deliver talks pointing out the nuances associated with the practice of those components. Demonstrations were also made so the students could get first-hand visual experience. From time-to-time lectures and performances were organized inviting exponents of different components of Sattriya culture.

The college feels that in the field of spreading Sattriya culture all over the country it is playing a pivotal role. As a result, of its sustaining efforts, many students of the college are engaged in learning different components of Sattriya culture and one former student of the of this college is awarded the Sangeet Natak Academy in this field in the year 2019. His name is Manoj Kumar Das and he is an exponent of 'khol', a percussion instrument. Another former

student, Shri Gunindranath Ojah is awarded Sangeet Natak Akademi Award this year. He is associated with 'borgeet' and 'bhaona' which are integral parts of Sattriya performances.

The college is also proud to have a museum containing artifacts and different articles associated with Sattriya culture. These items include old manuscripts written by Mahapurush Sri Sri Sankardev and Mahapurush Sri Sri Madhabdev. These manuscripts are collected visiting different Satras from all over Assam. Those Satras include Majuli, Barpeta, Patbaushi, Sundaridia etc. Religious books related to Sattriya cultures numbering forty are also there in the museum. Bhor-Taal, which is an instrument made from bel metal and which is used in Bhor-Taal Nritya is also a proud possession of the museum. 'Guru Asaan', which is generally placed in the sanctum of all the Satras is also there in the museum. 'Khol', which is a percussion instrument, is essential to any performance related to Sattriya culture. The presence of a khol in the museum gives a different aura to the museum. The museum also contains photos of different Satras of Barpeta and it displays most of the items which are generally used in day-to-day activities of the Satras. Those items include 'ghosha' (which is a stand for earthen lamp), 'chaki' (earthen lamp), 'dhoopdani' (a stand for incense sticks) etc. A documentary on the cultural heritage of Barpeta makes the museum a complete one. Visiting the museum one can have a fair idea of what Sattriya culture is all about. The college considers that it is it's one of the most important duties to make the coming generation aware of the rich Sattriya heritage and culture. And, in this effort, the museum plays a significant role.

Madhab Choudhury College, Barpeta is possibly one single institution which is wholeheartedly engaged in making Sattriya culture more disseminated among the students as well as the general public. In this aspect, regular organization of different workshops and display functions related to Sattriya culture is imperative. The college is making sincere effort to organize such workshops and functions and hopes to organize more such events in future

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

With the introduction of new education policy, the higher education scenario of India will undergo a radical change and transformation. In response to the changing need and aspirants pronounced by New Education Policy, Madhab Choudhury College is making constant efforts to re-design its teaching- learning practices. Several talks and meetings are being organized in the college to spread the message of New Education Policy among the faculty members and students. Gauhati University which is the affiliating university has already undertaken certain initiatives to implement NEP, 2020 and Madhab Choudhury College is sincerely following the guidelines about its execution.

Madhab Choudhury College, Barpeta is consistently working towards wide application of ICT in academic and administrative activities. Students and teachers in large numbers are using ICT in the entire teaching- learning process. In several classrooms smart boards, LCD projectors have been installed and as a result the teaching- learning process has acquired a new dimension.

This institution has been adequately imparting different programmes for making skill- oriented education meaningful and forward- looking. A serious attempt has been made to go for an eco- friendly campus and keeping this objectives in view, various tasks and missions have been taken up to flourish a green environment in the college. A strong waste disposable system is underway to make the college campus clean and healthy.

Madhab Choudhury College pays sufficient attention towards gender sensitization programme and the women's cell has been made operational to accelerate the agenda of gender sensitization in the college.

This college intends to develop "Research Culture" in the college. A good number of faculties of this college carry out research activities and their research findings are being published in several reputed journals of national and international standard regularly. The town Barpeta, where Madhab Choudhury College is situated, is the hub-centre of Neo- Vaishnavite culture and tradition. This college has also a brilliant participation in preserving this age-old culture and tradition. Talks, seminars and workshops are organized in order to create interest and consciousness among the students and teachers about the glorious Vaishnavite movement.

Concluding Remarks :

Madhab Choudhury College, Barpeta, as a higher educational institution nourishes accountability and responsiveness which are two watchword of the Indian Education System of our times. We, all the people of India urgently require a multi-disciplinary approach to Education in the 21st Century. To achieve quality, Madhab Choudhury College is in the process of developing vision and is working for academic expansion and diversification widening the academic canvass in horizontal and vertical dimensions. The institution is committed to providing a congenial academic environment for nurturing the young minds to take on the challenges posed by globalization and advancement in different areas of knowledge. Madhab Choudhury College, Barpeta intends to make consistent efforts to build broad equity and provide leadership in a unique manner in all of its scholarly endeavours. As a result, the establishment of a modern, pertinent and a strong academic governance structure along with dynamic research support are given top priority.

This college will continue to work towards achieving its mission to develop morally upright and physically fit citizens who are inspired with a pro-active approach to take on challenge facing the current society and prove as productive members in an ever changing knowledge society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Add on /Certificate/Value added programs offered during the last five years</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :5</p> <p>Remark : Input edited as per given clarification documents.</p>																				
1.2.2	<p>Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years</p> <p>1.2.2.1. Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>44</td> <td>0</td> <td>0</td> <td>0</td> <td>25</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>44</td> <td>0</td> <td>0</td> <td>4</td> <td>21</td> </tr> </tbody> </table> <p>Remark : Input edited as per given clarification documents.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	44	0	0	0	25	2021-22	2020-21	2019-20	2018-19	2017-18	44	0	0	4	21
2021-22	2020-21	2019-20	2018-19	2017-18																	
44	0	0	0	25																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
44	0	0	4	21																	
2.4.1	<p>Percentage of full-time teachers against sanctioned posts during the last five years</p> <p>2.4.1.1. Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>68</td> <td>68</td> <td>68</td> <td>68</td> <td>68</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>68</td> <td>68</td> <td>68</td> <td>68</td> <td>68</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	68	68	68	68	68	2021-22	2020-21	2019-20	2018-19	2017-18	68	68	68	68	68
2021-22	2020-21	2019-20	2018-19	2017-18																	
68	68	68	68	68																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
68	68	68	68	68																	
3.2.2	<p>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</p> <p>3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise</p>																				

during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
36	18	10	13	9

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
18	7	6	4	6

Remark : Input edited as per given documents, excluding the programs not related to this metric. Career guidance, orientation programs, NSS /NCC conducted programs, awareness programs, etc.. not consider here.

3.3.1 **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
20	3	4	7	11

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
20	3	2	1	1

Remark : Input edited as per given clarification documents.

3.5.1 **Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification :

Answer After DVV Verification :47

Remark : Input edited as per given clarification documents.

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
73	76	21	22	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
73	76	21	22	8

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
32	32	32	32	32

Remark : Input edited as per given documents.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>120.22</td> <td>104.71</td> <td>148.96</td> <td>123.47</td> <td>199.69</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>271.14</td> <td>368.70</td> <td>283.17</td> <td>204.75</td> <td>193.88</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	120.22	104.71	148.96	123.47	199.69	2021-22	2020-21	2019-20	2018-19	2017-18	271.14	368.70	283.17	204.75	193.88
2021-22	2020-21	2019-20	2018-19	2017-18																	
120.22	104.71	148.96	123.47	199.69																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
271.14	368.70	283.17	204.75	193.88																	