

Minutes of IQAC Meeting held on 20.09.2019 in IQAC room, M.C. College, Barpeta

1. Chairman: Dr. Prakash Sarma, Principal
2. Coordinator, IQAC: Dr. Abani Kr. Das
3. Prof. Dilip Kr. Das, faculty Member
4. Dr. Manima Kakati, Faculty Member
5. Dr. Sanjeeb Deuri, Faculty Member
6. Dr. Bipul Sarma, Faculty Member
7. Sri Akshay Kr. Mishra, Member, Local Society

AGENDA:

1. Gearing up IQAC activities
2. Students' Career Counselling

Resolutions:

Date of the meeting: 20 September, 2019

Resolutions taken:

1. Resolved to instruct all the academic departments to organize talks, events, programmes in accordance with NAAC assessment.
(Action Taken: Various programmes were organized by the academic departments).
2. The meeting resolved to assist the academic departments in the preparation of profiles and other relevant academic records
(Action Taken: All academic departments were assisted for the preparation of departmental profile and the college website was also updated).
3. The meeting resolved to carry out various placement and progression opportunities for the students
(Action Taken: A number of career counselling and placement lectures were organized by the Career Counselling and Competitive Exam Cell).

Minutes of IQAC Meeting held on 07.11.2019 in IQAC room, M.C. College, Barpeta

1. Chairman: Dr. Prakash Sarma, Principal
2. Coordinator, IQAC: Dr. Abani Kr. Das
3. Prof. Dilip Kr. Das, faculty Member
4. Dr. Manima Kakati, Faculty Member
5. Dr. Sanjeeb Deuri, Faculty Member
6. Dr. Bipul Sarma, Faculty Member
7. Sri Akshay Kr. Mishra, Member, Local Society

AGENDA:

1. Initiatives for promoting environment consciousness.
2. Merit Scholarship test
3. Faculty Support Programme

Resolutions:

Date of the meeting: 7 November, 2019

Resolutions taken:

1. The meeting took the resolution to organize plantation drives and talks associated with Environmental activities in order to create awareness regarding the preservation of environment.
(Action Taken: Environment friendly activities such as Plantation drive, pollution testing drive, prohibition of use of single use plastics, organizing talks etc. were carried out to create environment awareness among the college community).
2. Resolved to conduct the Merit Scholarship Test for the academic session.
(Action Taken: The Merit Scholarship Test was held accordingly).
3. Resolved to initiate various faculty support programmes
(Action Taken: Necessary steps were taken to provide financial support for faculties to attend conferences/workshops and towards membership fee of professional bodies).

Minutes of IQAC Meeting held on 21.01.2020 in IQAC room, M.C. College, Barpeta

1. Chairman: Dr. Prakash Sarma, Principal
2. Coordinator, IQAC: Dr. Abani Kr. Das
3. Prof. Dilip Kr. Das, faculty Member
4. Dr. Manima Kakati, Faculty Member
5. Dr. Sanjeeb Deuri, Faculty Member
6. Dr. Bipul Sarma, Faculty Member
7. Sri Akshay Kr. Mishra, Member, Local Society

AGENDA:

1. Feedback and Lesson Plan submission
2. Departmental Progress Report

Resolutions:

Date of the meeting: 21 January, 2020

Resolutions taken:

1. The meeting also resolved to collect the progress report of every department before the end of the semester.
(Action Taken: Necessary steps were taken for the collection and evaluation of departmental progress report)
2. The meeting also requested all the teachers to submit the feedback form regarding the course curriculum and overall functions of the college.
(Action Taken: Feedbacks were taken from all the faculty members and necessary actions were taken)
3. The meeting also asked all the teachers to submit their respective teaching plans.
(Action Taken: Teaching plans were collected and evaluated)