NAAC

Institutional Assessment and Accreditation

(Effective from May 2012)

PEER TEAM REPORT

Reaccreditation (Cycle-2)

Name of the Institution: **Madhab Choudhury College,
Barpeta, Assam**

Visit dates: 23rd – 25th April, 2015

PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF MADHAB CHOUDHURY COLLEGE

Place: Barpeta   **State: Assam**

Section I: GENERAL	Information
1.1 Name & Address of the Institution:	Madhab Choudhury College, Barpeta, Assam, 781301
1.2 Year of Establishment:	1939
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties:	2 (Science & Arts)
• Departments:	16
• Programmes offered:	4 (B.A., B.Sc., BCA., PGDCA)
• Permanent Faculty Members:	62
• Permanent Support Staff:	30
• Students:	1499
1.4 Three major features in the institutional Context:	• Infrastructure available for curricular, co-curricular and extra-curricular activities. • Grant-in-aid and co-educational college affiliated to Gauhati University. • Caters to students belonging to semi-rural community of Barpeta district, Assam.
1.5 Dates of visit of the Peer Team	23rd – 25th April, 2015 Detailed visit schedule attached: **Annexure I**
1.6 Composition of the Peer Team which undertook the on-site visit:	
Chairperson:	**Prof. Mohammad Raziuddin**
Member:	**Prof. Sushil Kumar Sharma**
Member Co-ordinator:	**Dr. G. Vazhan Arasu**
NAAC Officer:	**Mr. B. S. Ponmudiraj**

Section II: CRITERION WISE ANALYSIS	Observations (Strengths and/or Weaknesses) on Key-Aspects
2.1 Curricular Aspects:	
2.1.1 Curricular Planning and Implementation:	• Vision Mission & objectives of the institutions are communicated to all stake holders. • College adopts curricula designed and developed by the university • No institutional network and interaction with industry, research bodies for effective operationalization of the curriculum.
2.1.2 Academic Flexibility:	• Semester system of examination is followed. • A range of academic programmes offered, but needs enhancement. • Limited academic flexibility.
2.1.3 Curriculum Enrichment:	• Efforts taken to add value added courses • Some efforts made to supplement University Curriculum. • Need for development of quality enrichment programme.
2.1.4 Feedback System:	• Need for comprehensive and qualitative analysis of feedback mechanism and necessary follow up action

2.2 Teaching-Learning & Evaluation:	
2.2.1 Student Enrolment and Profile:	• Admission as per reservation policy of the State Government. • College ensures transparency and merit in admission process
2.2.2 Catering to Student Diversity:	• All the students are from near-by areas • Remedial courses and bridge class need to be started • Mentoring and tutorial system needs to be started for students.

2.2.3 Teaching-Learning Process:	• Academic calendar is followed • Use of audio visual aids in class room teaching needs to be strengthened.
2.2.4 Teacher Quality:	• Out of 72 teachers, 22 have Ph.D. and 4 have M.Phil. degree as the highest qualification. • Teachers nominated for orientation and refresher programmes. • No awards and recognitions received by the faculty for teaching.
2.2.5 Evaluation Process and Reforms:	• Evaluation procedure prescribed by the university is communicated to students. • Continuous evaluation of students through class tests and seminars.
2.2.6 Student Performance and Learning Outcomes:	• Pass percentage is above average but fluctuates. • Learning outcomes needs to be monitored and quantified. • Graduate attributes need to be more concrete and achievable.

2.3 Research, Consultancy & Extension:	
2.3.1 Promotion of Research:	• Research committee motivates faculty for research. • The faculty received 2 major and 9 minor research projects from research agencies. • Research culture needs to be strengthened.
2.3.2 Resource Mobilization for Research:	• Some fund has been received by the college from Government agencies. • Provision of seed money for supporting research does not exist. • Institution needs to earmark budget allocation to promote research
2.3.3 Research Facilities:	• Books, Journals and internet are provided. • Need to provide more research facilities. • Quality research culture need to be created

2.3.4 Research Publications and Awards :	• College publishes a journal with ISSN number • Publication of research papers by the faculty is satisfactory • Limited Citations and absence of patents. • Faculties need to be encouraged to publish in reputed journals
2.3.5 Consultancy:	• Yet to develop expertise for consultancy
2.3.6 Extension Activities and Institutional Social Responsibility:	• Extension activities are promoted through NSS and NCC • Social survey, rallies and lectures on social evils organized to promote institutional-community network. • Institution received no awards for extension activities.
2.3.7 Collaborations	• No evidence of collaboration exists.
2.4 Infrastructure and Learning Resources:	
2.4.1 Physical Facilities:	• Facilities available for teaching, learning, sports & extra-curricular activities • Separate hostels for men and women are available • Infrastructure needs to be augmented to keep pace with academic growth.
2.4.2 Library as a Learning Resource:	• Library has nearly 41345 books, 14 journals and internet facility with built-up area of 1500 Sq. fts. • Library needs to be upgraded in terms of reference books, e-resources, and ICT facilities. • Library is partially automated.
2.4.3 IT Infrastructure	• 20 Computers in Computer lab and 10 computers in library and 6 are connected with internet. • Computer student ratio is not satisfactory • Uses of ICT limited.

2.4.4 Maintenance of Campus Facilities:	- Generator, UPS and stabilizers are installed for upkeep and maintenance of sensitive equipments. - Institution ensures budget allocation for maintenance of campus
2.5 Student Support and Progression:	
2.5.1 Student Mentoring and Support:	- Information about institution is disseminated through college prospectus. - Government scholarships given to students.
2.5.2 Student Progression:	- Pass percentage is satisfactory - Dropout rate is medium. - Students' progression from UG to PG is limited. - Placement cell needs to be strengthened.
2.5.3 Student Participation and Activities:	- Students participate in college level sports, games and cultural activities. - College has an elected students council and publishes annual magazine - Student representation in academic & administrative bodies is needed
2.6 Governance, Leadership and Management:	
2.6.1 Institutional Vision and Leadership:	- Vision, mission & goal of the institution are in tune with objectives of higher education. - Decentralization and participatory management skills needs to be strengthened. - Limited practices for grooming of leadership at all levels.
2.6.2 Strategy Development and Deployment	- College has constituted a few committees for smooth functioning - Feedback needs to be strengthened.

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2.6.3 Faculty Empowerment Strategies:	- A self-assessment system is in existence, but needs improvement. - Welfare schemes are available for teaching and non-teaching staff. - Professional and development programmes needs to be strengthened.
2.6.4 Financial Management and Resource Mobilization:	- Usage of received grants is ensured - Institution's finance is subject to external audit. - Internal and external academic audits and internal financial audits to be initiated
2.6.5 Internal Quality Assurance System:	- IQAC needs to be more effective. - IQAC needs to be constituted as per NAAC guidelines.
2.7 Innovations and Best Practices:	
2.7.1 Environment Consciousness:	- Efforts are taken for green initiative and green audit on campus. - Silent Gen set to limit pollution. - Solar energy and water harvesting facilities exit
2.7.2 Innovations:	- Biometrics attendance system for staff introduced. - Botanical garden exists - CCTV Camera installed
2.7.3 Best Practices:	- Transparent admission policy - Field study conducted by students

Section III: OVERALL ANALYSIS	Observations
3.1 Institutional Strengths:	• Infrastructure available for teaching learning and other activities. • Old College situated at Semi-urban area. • Caters to students belonging to semi-rural area • Students' participation in sports, NSS and NCC. • College ensures transparency and merit in admission process
3.2 Institutional Weaknesses:	• Lack of ICT based teaching - learning. • Old infrastructure • No academic linkages. • Limited Resources and dependence on Government funds • Alumni Association is not yet institutionalised
3.3 Institutional Opportunities:	• Tapping the full potential of the students for extra and co- curricular activities. • Initiating skill development and entrepreneurship programme • Tapping grant from different funding agencies • Establishment of Institutional and industrial linkage • Introduction of PG and need based courses.
3.4 Institutional Challenges:	• Offering quality education for students hailing from semi-rural sections of the society. • Maintenance of old infrastructure facilities and its replacement with new facilities • Developing IQAC as an effective tool for quality enhancement and sustenance. • To improve Communication and Competitive skills of the students. • Strengthening Alumni connectivity.

Section IV: Recommendations for Quality Enhancement of the Institution

- Need to introduce number of UG, PG, skill oriented and job oriented courses
- Automation and up-gradation of Library with new reference books, e-resources and journals.
- Establish a placement cell and a centre to offer coaching for Competitive exams, Communicative and Competitive skills for the students.
- Establishment of Language laboratory to enhance communication skills.
- Classrooms need to be modernized.
- Laboratory equipment and infrastructure need to be strengthened.
- Implementation of ICT oriented teaching and learning in all departments
- Girls' and Boys' Commons room need to be renovated and augmented with extra toilets facilities
- Girls' hostel needs to be augmented with extra toilets, bath rooms and safe drinking water.
- IQAC needs to be strengthened to reinforce quality initiatives.
- Conducting on-job training programme in Computer and skills for non-teaching staff
- Alumni association may be registered and made proactive

I agree with the Observations of the Peer Team as mentioned in this report.

Prakash Sarma
25.04.15
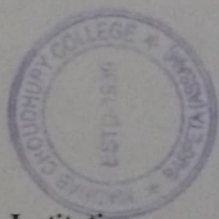
Seal of the Institution

Signature of the Head of the Institution
PRINCIPAL
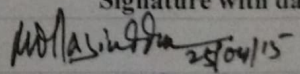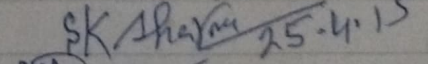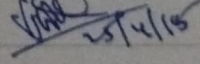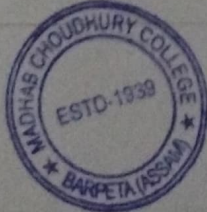M.C. COLLEGE, BARPETA

Signatures of the Peer Team Members:
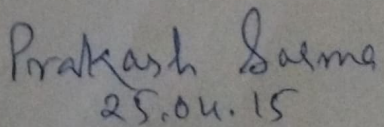
Name	Designation	Signature with date
Prof. Mohammad Raziuddin	Chairman	M Raziuddin 25/04/15
Prof. Sushil Kumar Sharma	Member	SK Sharma 25-4.15
Dr. G. Vazhan Arasu	Member Co-ordinator	25/4/15
Mr. B. S. Ponmudiraj	Assistant Adviser	

Place: Barpeta, Assam

Date: 25th April, 2015

Profile of the College

Name of the College	Madhab Choudhury College		
	Place: Barpeta		State: Assam
Date of visit	23rd – 25th April, 2015		
Affiliating University	Gauhati University		
Status of the College	Affiliated : ☑ Constituent: ☐ Autonomous: ☐		
Financial Category	Grant-in-aid ☑ Government funded ☐ Self-financing ☐		
Type of College	Men ☐ Women ☐ Co-education ☑		
No. of Departments	Arts: 10 Science: 6 Commerce: Nil		
	Any other: Nil Total: 16		
No. of Programmes	UG: 3 PG: Nil M. Phil: Nil		
	Ph.D: Nil Any other: 1 Total: 4		
Year of Establishment	1939		
UGC recognition	Under 2 (f) and 12 B: 1960		
Location of the College	Urban ☐ Semi-urban ☑ Rural ☐ Tribal ☐		
Area of the campus (in acres)	15 acres		

No. of Teachers	Men	Women	Total
Permanent :	42	20	62
Temporary:	05	05	10
Total no. of Teachers *Ph. D*:	16	06	22
Total no. of Teachers *M. Phil.* :	02	02	04
Total no. of Teachers *P. G.* :	24	12	36
No. of Non-teaching staff :	Men	Women	Total
Technical Staff :	12	02	14
Administrative Staff :	14	02	16
No. of Students:			
UG:	826	662	1488
PG:			
M. Phil:			
Ph.D:			
Any other:	05	06	11

	Name		Signature with date
1.	Prof. Mohammad Raziuddin	Chairperson:	Mollasuddin 25/04/15
2.	Prof. Sushil Kumar Sharma	Member:	SK Sharma 25.4.15
3.	Dr. G. Vazhan Arasu	Member Co-ordinator:	25/4/15
4.	Mr. B. S. Ponmudiraj	NAAC Officer:	

Prakash Sarma
25.04.15

Signature of the Principal and Seal